

**Covenant Keepers Preparatory Charter School Enrollment Form**

Date of enrollment \_\_\_/\_\_\_/\_\_\_ Grade \_\_\_ SSN \_\_\_\_\_ State ID \_\_\_\_\_

Student's first name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Date of birth \_\_\_/\_\_\_/\_\_\_ City, State of birth \_\_\_\_\_, \_\_\_\_\_ Gender M F

Language spoken at home: \_\_\_\_\_ Race: White Black Hispanic Asian Native American Other

This school does not discriminate on the basis of race, color, national origin, gender, age, or qualified handicap.  
Act 663 of 1999: "Any person who knowingly gives a false residential address for purposes of public school enrollment is guilty of a misdemeanor and subject to a fine not to exceed five hundred dollars (\$500)."

Parent/Guardian #1: Name \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell phone \_\_\_\_\_ Message phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian #2: Name \_\_\_\_\_ Home phone: \_\_\_\_\_

Cell phone \_\_\_\_\_ Message phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Mailing address (if different from residential) \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian #1 employer \_\_\_\_\_ Phone \_\_\_\_\_

Parent/Guardian #2 employer \_\_\_\_\_ Phone \_\_\_\_\_

Stepfather/mother name \_\_\_\_\_ Phone \_\_\_\_\_

Stepfather/mother employer \_\_\_\_\_ Phone \_\_\_\_\_

Student lives with: \_\_\_ Both parent's \_\_\_ Mother and Stepfather \_\_\_ Father and Stepmother

\_\_\_ Mother only \_\_\_ Father only \_\_\_ Grandparents \_\_\_ Guardian \_\_\_ Non-Legal Guardian

\_\_\_ Foster Parents \_\_\_ Orphanage \_\_\_ Alone \_\_\_ Spouse \_\_\_ Homeless \_\_\_ Institution

Legal Guardianship assigned to: \_\_\_ Both Parents \_\_\_ Father \_\_\_ Mother \_\_\_ Guardian

Please list any person (other than parent/guardian) who may pick up your child.

Name	Home phone/work phone	Address	Relationship to child
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_____	_____	_____	_____
_____	_____	_____	_____

List all siblings' ages 4-18 living in the home with the student:

Name _____	age _____	grade _____
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Name _____	age _____	grade _____
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Name of emergency contact \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to student \_\_\_\_\_  
1. \_\_\_\_\_

2. \_\_\_\_\_

In case of emergency, I give school officials permission to take my child to the nearest physician.  
Yes No

If no, please instruct us as to what to do in case of an emergency. Preferred hospital \_\_\_\_\_

Preferred Physician \_\_\_\_\_ Phone \_\_\_\_\_

Medication policy. Refer to the student handbook.

Is immunizations up to date? \_\_\_\_\_ Yes \_\_\_\_\_ No

Does this child have a Special Education plan? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, do you have a copy of the IEP?

Does this child have 504 documentation? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, do you have a current copy?

Has the child ever received any English as a Second Language (ESL) Services? If yes when \_\_\_\_\_

Please check any condition the student has:

\_\_\_\_ Allergies  
\_\_\_\_ Seasonal \_\_\_\_\_ Asthma \_\_\_\_\_ Seizure \_\_\_\_\_ Diabetes \_\_\_\_\_ ADHD/ADD  
\_\_\_\_ Food  
\_\_\_\_ Drug \_\_\_\_\_ Corrective Lenses \_\_\_\_\_ Other \_\_\_\_\_  
\_\_\_\_ Other

Medications \_\_\_\_\_

Other medical information \_\_\_\_\_

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### TARDY, EARLY CHECKOUT, AND LATE PICKUP POLICY.

**ANY PARENT/GUARDIAN DROPPING A STUDENT OFF AFTER 7:50 A.M. WILL BE REQUIRED TO COME INTO THE OFFICE AND SIGN THE STUDENT IN.** Accumulation of three (3) unexcused tardies in a semester will result in one (1) absence for the class for which the student is tardy. Accumulation of ten (10) unexcused tardies in a semester will result in withdrawal of that student.

**ANY PARENT/GUARDIAN CHECKING OUT A STUDENT BEFORE DISMISSAL TIME WILL BE REQUIRED TO COME INTO THE OFFICE AND SIGN THE STUDENT OUT.** Accumulation of three (3) unexcused tardies in a semester will result in one (1) absence for the class for which the student is tardy. Accumulation of ten (10) unexcused tardies in a semester will result in withdrawal of that student.

**Parents/guardians must understand that tutoring (4:00-5:00) is mandatory. Transportation and afterschool activities should be planned accordingly.**

**All students must be picked up by 5:15 pm. Parents/guardians picking up students after 5:15 will be required to come in the building and sign the student out. They will be assessed a fine of \$1 per minute after 5:15. The student will not be allowed to return to school until the fee is paid in full.**

June and July are open enrollment periods. August-May enrollment requires an entrance interview/commitment meeting before a student is admitted.

**I have read and understand the above the above policies. I understand that additional information can be found in the Covenant Keepers Handbook. Parent/Guardian**

Signature \_\_\_\_\_ Date \_\_\_\_\_